



Dear valued supplier,

As part of the dsm-firmenich Procurement transformation roadmap, we are committed to elevating the procurement of goods and services to the next level. We are pleased to inform you that we will be implementing SAP Ariba Guided Buying as our new platform for procuring indirect goods and services globally.

**What is SAP Ariba Guided Buying and SAP Business Network?**

dsm-firmenich has chosen SAP Ariba Guided Buying, a cloud source-to-pay solution, to serve as the global platform for its source-to-pay processes and activities related to indirect procurement. As part of the setup process, SAP Ariba offers the SAP Business Network, a transaction platform designed to facilitate the exchange of electronic business documents. We are activating the exchange of purchase orders and order confirmations through the SAP Business Network, excluding invoices for now. Additionally, we will expand the use of Ariba catalogs to streamline online ordering for our users.

**Who does this concern?**

This change concerns indirect goods and services suppliers who do business with legacy Firmenich sites.

**What is the next step?**

This letter is for informational purposes and is being sent to suppliers of indirect goods and services who do business with legacy Firmenich sites. No action is required on your part as of now.

For catalog suppliers, our supplier enablement team will reach out to initiate the setup of catalogs and enable transactions with dsm-firmenich. You will be contacted by our project team via [supplier.enablement@dsm-firmenich.com](mailto:supplier.enablement@dsm-firmenich.com).

Thank you for your continued collaboration.

Best regards,  
dsm-firmenich Procurement team